

2013 JTAT Annual Meeting Minutes
TFLA Fall Conference in Frisco
Room Bush, Embassy Suites & Conference Center, Frisco, TX

Member in attendance (敬称略): Yuko Prefume, Satako Neese, Shigeko Metcalf, Yuki Waugh, Kacie Landrum (Treasurer), Yayoi Takeuchi (President), Yoshiko Fujii (Secretary)

*With 8 letters of Proxy received, the total of 15 member votes for quorum ($\frac{1}{4}$ of 54 total members) was met.

Non member in attendance (敬称略): Noriko Jackson

President Takeuchi sensei greeted and opened the meeting at 10:15AM. Members present introduced themselves.

1. Finances Report by Treasurer, Landrum sensei

- Treasurer Landrum sensei corrected the previously released Treasurer's Report 2013. \$3857.14 is the current balance as of yesterday. There was one new member and now the balance is \$3872.14. \$462 spent-\$350 spent for lunches and honorarium, \$12.35 on postages.
- JTAT sent \$100 in memory of Yoshiko Brotherton sensei and it has not been cashed, therefore, the total is \$100 off. President Takeuchi sensei will contact the JAACL Houston Chapter if the check will be cashed.
- \$196.30 will be spent on the web & list serve hosting in a week. Treasurer Landrum sensei is experiencing problems with the hosting company, Host Monster, such as some members being cut off from the list and email being delivered late. There are free services such as google, Treasurer will look into switching the web host before the renewal date of Nov. 16. The members in attendance suggested that the elected officers should make the decisions of the business for the best interest of the members and the organization, so the officers can decide and make the changes in the timely manner. President Takeuchi sensei mentioned that the homepage/Host Monster may be linked to Rice University. Currently Sato sensei has been voluntarily helping us as web master. Treasurer Landrum sensei will look into a new site & new list serve and Secretary Fujii will ask Sato sensei in the next few days.
- 2014 membership is coming up. We should have a deadline for renewing members and it should be before the new year begins. Treasurer Landrum sensei will email all members to renew by 12/13 either by renewing with AATJ online or by sending a check to Treasurer's school address if JTAT membership only. Treasurer will contact those who have not renewed early January.
- President Takeuchi sensei mentioned that Prefume sensei & Sanada sensei have generously declined to receive the honorarium for 2013 JTAT summer workshop presenters. President suggested that the fund may be used as a part of fund to invite a significant long term JTAT member from El Paso, for example, who has not been attending annual meetings. Next year may be an opportunity for an invitation since 2014 JTAT Annual Meeting will be at TFLA/ACTFL conference in San Antonio which is closer to El Paso. Also, she mentioned the needs for budgeting funds for workshop and the officers expenses to host/attend the workshops and

the annual meeting.

- With the \$3872.14 balance, the members present approved the 2013 finances report.

2. Updates on New Officer Election

- Today is the last day for nominating Vice President 1 from Middle and High Schools. The election will be notified next week if we filled nominations for all positions.

3. Speech Contest 2014

- The new division, skit, is added for the high school divisions. President Takeuchi sensei mentioned that regional contests, like Dallas, may have limited time and funds for prizes. She will ask the members to see if they have enough students at the regional level who are planning to participate in the new division. President will make some inquiries to the State contest committee upon members reply.
- There was a request from members present to the JTAT officers to highlight the changes and notify the members.
- Regional contests are tentatively scheduled as follows: Dallas is 2/15, San Antonio 2/8, Houston probably 2/8 or 2/15, also probably for Austin on 2/16

4. Summer Workshop

- 2014 workshop will be hosted on Sun., May 18 at UT Austin. The officers will ask the members what topic(s) they are interested in. CPE will be offered again if 6 hours are met.

5. Nengajo Contest

- Vice President Shimizu sensei just sent the contest outlines. Japan-American Society of DFW is the main sponsor and organizer. Entries are limited to 10 entries per school and must arrive by 12/12.

6. 2014 ACTFL in San Antonio

- JTAT should have a big presence at the conference.
- Members present are considering a presentation at ACTFL.
- President Takeuchi sensei is considering suggesting a performance by our students at ACTFL luncheon as well. Texas programs are strong and we are regular at the national speech contest and we should promote our programs more visibly.
- A member present suggested a booth for JTAT to promote college programs and what Texas programs are doing. Other members present suggested that a poster session may be cheaper. A member present also suggested hosting a session/conference for Honor Societies. Another member present suggested a workshop during the ACTFL.
- A member present suggested to form a committee to clearly designate a leadership.

7. Japanese Program Database

- Consulate General of Houston has recently appointed Vice Consul Ochiai, successor of Ms. Koide. He will be in charge of building a database for Japanese Programs in Texas. JTAT will communicate with them and cooperate in promoting the database.

- Using Google Doc, we can suggest each member fill in information about their program as well as missing or not-so-well known programs.
- Members should encourage in each region non-JTAT members to join and promote to take part in the database as well.

8. Other concerns & questions & requests

- President Takeuchi sensei suggested issuing additional simpler email version of JTAT Newsletters in mid semesters with an emphasis on regional activities and information assisted to gather by regional JTAT member-leaders.

The meeting adjourned at 10:20AM.

(Minutes taken by Secretary Yoshiko Fujii Gaines)